



**TITEL:** \_\_\_\_\_

**CATEGORIE FILMFONDS:** *categorie invullen*

Contactinformatie

Contactpersoon:

E-mail:

Telnr:

Galerie, studio of kunstenaar:

Naam:

Adres:

E-mail:

Telnr:

Productiemaatschappij(en):

Adres:

E-mail:

Telnr:

Post productie supervisor

E-mail:

Telnr:

Postproductiehuis:

E-mail:

Telnr:

Audio studio:

E-mail:

Telnr:

## **SECTION 1 (to be completed by artist)**

### **Registration Form for Media Art Installations**

(Please try to be as thorough as possible when completing this form)

#### **Identification of the artist**

Name:	
Gender:	
Nationality:	
Date of Birth:	
Place of Birth:	
Address:	
Representation (Gallery, etc.)	

#### **Identification of the work**

Title of Work:	
Translation of title (Dutch or English):	
Date/Year of production:	

Place of Production:	
Edition:	
Owner:	
Copyright Holder:	

Description of the Work ( brief overview of how the artwork functions when installed):	
Motivation of the Artist:	

## Artwork Inventory

No. of Elements (media, playback equipment, sync sculptural, etc.):	
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Description of Elements:	
Integral Elements (which elements are to be considered essential features of the work?)	

### Film/Media (deliverables only!)

Master Image		Status/Purpose (master image?, presentation material?, reference?)
DPX (10 bit), TIFF (16 bit) -		
Other source material (highest resolution)		
<b>Analogue Material</b> (35mm, 16mm, sound perfo)		
<b>Master Sound</b>		
Final Master		

Other sound mixes		
<b>Subtitle Files</b>		
PAC, STL – 24/25 fps?		
Language:		
<b>Presentation Copy</b>		
DCP, other		
<b>Reference</b>		
Quicktime		
<b>Electronic Artwork Documentation (Supplementary material)</b>		
Stills, diagrams, descriptions, intentions of artist		

## Presentation Specifications (for exhibition)

Sound system (silent, mono, stereo, LtRt, 5.1)	
Colour or B/W	
Speed / FPS	
Aspect Ratio/Format (16x9 / 3x4 / 1:1,66 / 1:1,85 / Cinemascope 1:2,35 / Full Container 1:1,90 / Scope 1:2,39 / Flat 1:1,85 / etc.)	
Language	

Subtitles	
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### **Current Presentation requirements/specifications for display**

Arrangement of Elements:	
Arrangement in relation to space/room:	
Image format of projections:	
Image size for projections	
Image ratio:	
Resolution:	
Compression:	
Projection duration:	
Overall duration:	
Sound:	
Projection apparatus:	
Lighting conditions:	

### **First Presentation/display history**

Location:	
Exhibition Title:	

Duration of Exhibition:	
History of Production:	
Exhibition space/dimensions:	
Technical set up:	
Technical Equipment (projector, lens, screen, mediaplayer):	
Technical requirements of playback material:	
Resolution:	
Display History:	

## Appendices

Please include, as attachments, any of the following supplementary material relating to the artwork:

- Photographs (including individual elements and finished installation)
- Video documentation of the artwork
- Technical plans (layout and wiring drawings)
- Layout and installation diagrams (dimension specifics)
- Exhibition Catalogues
- Press reviews

## SECTION 2 (to be completed by EYE)

## Condition of the Work

To be carried out with the aid of information provided by artist. Please include as elaborate as possible a report of the condition of the work including:

- what it is made of / how it is made / physical condition / photos
- Equipment particular to this work
- Anything specifically bought on acquisition and why this equipment is special
- Material information

Diagnosis (is there a discrepancy between the work's current condition and the original state?)

Description of the integrity of the work (what are essential features, elements; are there missing parts?)

## Material condition



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Condition of media elements (film, video, audio, file)
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Material restoration and conservation issues (short term, long term)
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Aesthetical and ethical conservation and restoration issues (changing material, media, integrity)
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Remarks on treatment, registration, storage and preventive conservation
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### Moving image and audio media (file, video, film)

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	FLM_CAT_ID	KOP_ID	KOP_ KLUISLETTER	KOP_ KLUISNUMMER	KOP_DRAGER	KOP_FORMAAT
1						
2						
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5						
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7						
8						
9						
10						

### Acquisition Source/Provenance and Rights

Ordernummer:	
Reden van verwerving koop, ruil, opdracht:	
Contractpartij:	
Prijs:	
Certificate of authenticity:	
Date of acquisition:	

Copyrights:	
Rights for use:	